

WEST MILFORD TOWNSHIP PUBLIC SCHOOLS

MARSHALL HILL SCHOOL

PARENT INVOLVEMENT POLICY

Marshall Hill School, consistent with the West Milford Township Board of Education policies, is committed to establishing a meaningful home, school and community partnership.

To that end, the following Parent Involvement Policy was developed collaboratively with parents of the Marshall Hill School who make up our Parent Advisory Committee. We believe the parent is the first teacher and we want to encourage our parents to remain involved in the child's education throughout their academic lifetime.

- The Marshall Hill School and Parent Advisory Committee (PAC) will jointly develop the Parent Involvement Policy (PIP).
- The Marshall Hill School will distribute the Parent Involvement Policy and parent/teacher, student/school compact to the parents of all students and make the Parent Involvement Policy available to the local community.
- The Marshall Hill School & PAC will periodically review and revise the PIP and parent/teacher, student/school compact to meet the changing needs of parents and our school.

Marshall Hill School agrees to be governed by the following statutory definition of parental involvement, and will carry out programs, activities and procedures in accordance with this definition:

- Parental involvement means the participation of parents in regular, two-way and meaningful communication involving student academic learning and other school activities, including ensuring:
 - Parents play an integral role in assisting their child's learning.
 - Parents are encouraged to be actively involved in their child's education at school.
 - That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.
 - The carrying out of other activities, such as those described in section 1118 of the ESEA.

IMPLEMENTATION OF THE PARENT INVOLVEMENT POLICY PLAN

Marshall Hill School will keep parents involved and informed by offering the following programs:

- Make available for parent review the following materials:
 - District wide Parent Involvement Policy
 - Marshall Hill School's Parent Involvement Policy
 - The district School Parent Compact
 - Parent notification of all school programs and of Title I programs/activities.
 - These materials will be distributed to parents at regular Title I parent meetings, Parent Advisory Committee meetings, PTA meetings, parent/teacher conferences, Back to School Night, school newsletter, school website, and written communication with parents, if eligible, for Title I. In addition, parents of newly eligible participating students will receive the policy upon registration.
- Marshall Hill School will convene at an annual meeting to inform parents of the following:
 - That Marshall Hill School is eligible for Title I status.
 - The requirement of Title I and Parent/Student Rights covered by Title I regulations.
 - Criteria for eligibility and exit criteria for Title programs, including multiple measures used for assessing eligibility.
 - Notification of meetings will be administered through home/school letters, newsletters, the web page and the automated phone system.
 - New Jersey Student Learning Standards
 - NJSLA Testing

To encourage parents' attendance, the school will offer training to parents to improve student success and achievement.

Marshall Hill School will provide parents of participating children with a description and explanation of the curricula in use at our school. The diagnostics used to measure student progress and the grade level expectations students are expected to be met through:

- Annual Title I parent meetings

- Representative participation in the district level Title I Parent Involvement Committee
- Parent/teacher conferences
- PAC/PTA and family activities throughout the year
- Back to School Night
- Quarterly Report Cards
- Realtime (automated grade review), Remind/School Messenger

Note: Marshall Hill School will provide parents of participating children opportunities to participate in the Parent Advisory Committee and make meetings, surveys or pre-arranged meetings with the Title I coordinator, the principal or other appropriate staff.

Parents at any time can submit comments/suggestions in writing regarding the school PIP to their child's teacher, the Title I coordinator or principal.

RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT

1. Marshall Hill School will build the school's and parents' capacity for strong parental involvement in order to ensure effective involvement of parents and to support a partnership between the school, parents and the community to improve student academic achievement through the following activities as described below:

- Awards Assembly – Celebration of Excellence
- Kindergarten and New Student Orientation,

Kindergarten Kickoff and Kindergarten Summer Experience

- Parent Involvement Events – School wide, grade level and district wide activities/events with a focus on:
 - PTA – Support for kindergarten experience
 - School wide PTA Parent Social
 - Reading/Language Arts
 - Mathematics
 - A variety of parent training topics such as Social Skills, HIB, Full Value, Mindfulness, Parent surveys and Character Education related topics
- American Education Week events
- Partnership with the school's Parent Teacher Association (PTA) in identifying and providing parent events

- Parental access to Realtime (grade and academic reporting system – online and accessible 24/7) and other resources such as web site, parent organization, etc.
 - Title I parent link on district website
 - District wide parent involvement link on district website
 - Remind/School Messenger/Approved Social Media
 - Before/after school Title 1 tutorial programs
 - Summer Literacy Program/Assignments
 - Student Planners for grades 2-5 and Student Folders for grades K-1
 - Comprehensive Harassment, Intimidation and Bullying program at the school and district levels to maintain a climate that supports teaching and learning
 - Project Adventure
 - Conflict Resolution
 - Intervention Specialist (if Title I funding is available)
 - Character Education initiatives
2. The school will incorporate the School Parent Compact as a component of its School Parental Involvement Policy:
- The School Parent compact will be a part of the school Parental Involvement Policy on the school district's web page
 - Prior to parent/teacher/student conferences the School Parent Compact will be completed and signed by the teacher, the parent and the student
 - The School Parent Compact will be included in school PTA newsletter along with the School Parental Involvement Policy annually
3. The school will, with the assistance of the district, provide assistance to parents of children served by the school in understanding topics such as the following:
- New Jersey Student Learning Standards
 - The State's student academic achievement standards
 - The State and local academic assessments
 - Eligibility and exit criteria for Title I programs (ENCORE)
 - Multiple measures used to assess entrance and exit criteria
 - The requirements of Title I
 - How to monitor their child's progress
 - How to work with educators

4. Parents will receive training and necessary information on the topics above through:

➤ PTA sponsored workshops, meetings, School Parent Intervention Compact, highlights of the standards, list of websites, school sponsored training, workshops, and Social Media.

➤ Upon identification of parental need for information in another language or in another format, the school will take steps to ensure that the request is fulfilled via the option of a translating program available on the district website.

The Marshall Hill School Parent Involvement Policy was developed in collaboration with the following people:

<u>Print Name</u>	<u>Signature</u>	<u>Area</u>
1. <u>Mr. Patrick O'Donnell</u>		<u>Principal</u>
2. <u>Mrs. C. Begley</u>		<u>Teacher</u>
3. <u>Mrs. K. Metzger</u>		<u>PTA Member/Parent</u>
4. <u>Mrs. E.DiBari</u>		<u>Social Worker, LTS</u>
5. <u>Mrs. M. Kelly</u>		<u>ENCORE Teacher</u>
6. _____	_____	_____