

WEST MILFORD TOWNSHIP PUBLIC SCHOOLS

MACOPIN SCHOOL

PARENT INVOLVEMENT POLICY

Macopin School, consistent with the West Milford Township Board of Education policies, is committed to establishing a meaningful home, school and community partnership.

To that end, the following Parent Involvement Policy was developed collaboratively with parents of the Macopin School who make up our Parent Advisory Committee. We believe the parent is the first teacher and we want to encourage our parents to remain involved in the child's education throughout their academic lifetime.

- The Macopin School and Parent Advisory Committee (PAC) will jointly develop the Parent Involvement Policy (PIP).
- The Macopin School will distribute the Parent Involvement Policy and parent/teacher, student/school compact to the parents of all students and make the Parent Involvement Policy available to the local community.
- The Macopin School & PAC will periodically review and revise the PIP and parent/teacher, student/school compact to meet the changing needs of parents and our school.

Macopin School agrees to be governed by the following statutory definition of parental involvement, and will carry out programs, activities and procedures in accordance with this definition:

- Parental involvement means the participation of parents in regular, two-way and meaningful communication involving student academic learning and other school activities, including ensuring -
 - Parents play an integral role in assisting their child's learning.
 - Parents are encouraged to be actively involved in their child's education at school.
 - That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.
 - The carrying out of other activities, such as those described in section 1118 of the ESEA.

IMPLEMENTATION OF THE PARENT INVOLVEMENT POLICY PLAN

Macopin School will keep parents involved and informed by offering the following programs:

- Make available for parent review the following materials:

- District wide Parent Involvement Policy
- Macopin School's Parent Involvement Policy
- The district School Parent Compact
- Parent notification of all school programs and of Title I programs/activities
 - These materials will be distributed to parents at regular Title I parent meetings, Parent Advisory Committee meetings, PTA meetings, parent/teacher conferences, Back to School Night, school newsletter, school website, and written communication with the parent, if eligible, for Title I. In addition, parents of newly eligible participating students will receive the policy upon registration.
- Macopin School will convene an annual meeting to inform parents of the following:
 - That Macopin School is eligible for Title I status.
 - The requirements of Title I and Parent/Student Rights covered by Title I regulations.
 - Criteria for eligibility and exit criteria for Title programs, including multiple measures used for assessing eligibility
 - Notification of meetings will be administered through home/ school letters, newsletters, the web page and the automated phone system.

To encourage parents' attendance, the school will offer training to parents to improve student success and achievement.

Macopin School will provide parents of participating children with a description and explanation of the curricula in use at our school. The diagnostic used to measure student progress and the grade level expectations students are expected to meet through:

- Annual Title I parent meetings
- Representative participation in the district level Title I Parent Involvement Committee
- Parent/teacher conferences
- PAC/PTA and Family Activities throughout the year
- Quarterly Report Cards
- RealTime (automated grade review)

Note: Macopin School will provide parents of participating children opportunities to participate in the Parent Advisory Committee and make suggestions relating to the education of their children through teacher meetings, surveys or prearranged meetings with the Title I Coordinator, the principal or other appropriate staff.

Parents at any time can submit comments/suggestions in writing regarding the school Parent Involvement Policy to their child's teacher, the Title I Coordinator or principal.

RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT

1. Macopin School will build the school's and parents' capacity for strong parental involvement in order to ensure effective involvement of parents and to support a partnership between the school, parents, and the community to improve student academic achievement through the following activities described below:
 - New Student Orientation
 - Parent Involvement Events—School wide, grade level & districtwide activities/events with a focus on:
 - All Academic Areas
 - A variety of parent training topics--homework, study skills, child health issues, learning, speakers and other topics as determined by parent surveys
 - American Education Week events
 - Partnership with the school's Parent Teacher Organization (PTO) in identifying and providing parent events
 - Parental access to the RealTime (grade and academic reporting system—online & accessible 24/7) and other resources such as web sites, parent organizations, etc.
 - Title I Parent link on district website
 - Districtwide parent involvement link on district website
 - Summer Literacy Program
 - Student Planners for grades 6.7., and 8
 - Comprehensive Harassment, Intimidation & Bullying program at the school & district levels (maintaining a climate to support teaching and learning)
2. The school will incorporate the School-Parent Compact as a component of its School Parental Involvement Policy:
 - The School-Parent Compact will be a part of the School Parental Involvement Policy on the school district's web page.
 - During regular parent/teacher/student conferences the School-Parent Compact will be completed and signed by the teacher, the parent and the student.
 - The School-Parent Compact will be included in school newsletters along with the School Parental Involvement Policy, annually.
3. The school will, with the assistance of the district, provide assistance to parents of children served by the school in understanding topics such as the following:
 - The State's academic content standards

- The State's student academic achievement standards
 - The State and local academic assessments including alternate assessments
 - Eligibility and exit criteria for Title I programs
 - Multiple measures used to assess eligibility and exit criteria
 - The requirements of Title I
 - How to monitor their child's progress
 - How to work with educators
4. Parents will receive training and necessary information on the topics above through:
- PTO workshops, School-Parent Intervention Compact, highlights of the standards, list of web sites, school sponsored trainings and workshops.
 - Upon identification of parental need for information in another language or in another format, the school will take steps to ensure that the parents request is fulfilled via the option of a translating program available on the district's website.

The Macopin School Parent Involvement Policy was developed, in collaboration with the following people:

| <u>Print Name</u> | <u>Signature</u> | <u>Area</u> |
|---------------------|--|---------------------|
| Marc Citro |  | Principal |
| Oliver Pruksarnukul |  | Assistant Principal |
| Kelly Stinziano |  | Parent |