



# WEST MILFORD PUBLIC SCHOOLS

46 Highlander Drive, West Milford, New Jersey 07480  
Phone: 973-697-1700 www.wmtps.org Fax: 973-697-8351

Brian Kitchin, Ed.D.  
Superintendent

William Scholts  
Business Administrator/Board Secretary

Daniel Novak  
Director of Education

Derek Ressa, Ed.D.  
Director of Special Services

**“Success Starts Here”**

## WM Library Bus Permission Form

Dear Parents and Guardians,

The West Milford Township Public Schools provide an after-school bus route directly to the West Milford Township Library located at 1470 Union Valley Road in West Milford for all students age 12 and up. This program does not designate or specify certain days for use of district busing for this purpose. Rather, by signing below, you are providing “blanket” permission for your child to participate at their discretion. If your child elects not to ride the library bus on any particular day, the student’s current transportation protocols remain in effect as they would on any regular school day and you remain responsible for arranging pickup for your child from the school building or the student’s bus stop, as may be necessary.

**The West Milford Schools will consider the WM Library to be an end of route portal, or bus stop. The signing, acceptance, and return of this permission slip acknowledges that the schools take no responsibility for student transportation after they have been delivered to the Library and have entered the building.** Students bused to WMTL will be responsible for their own activities and usage of the Library, with all the privileges and obligations any Library user is afforded by WMTL’s guidelines, standards, and policies. A complete listing of Library policies can be found at the following website: <http://www.wmtl.org/about/>.

**One such policy states, “Students must be 12 or older to use the Library without a guardian on premises.”**

Location: WMTL 1470 Union Valley Road West Milford , NJ 07480

Date: Daily Bus Route

Departure Time: Macopin and High School Dismissal

- No child under the age of 12 may participate in this program.
- Parent or guardian must agree to provide or arrange transportation from the WMTL before library closing hours. Library hours available at <http://www.wmtl.org/>
- Students receiving parent permission to participate must adhere to the WMTL policies and guidelines.
- Students are expected to adhere to the West Milford Township Public School’s Code of Conduct, HIB, and Acceptable Use Policies as part of this program.
- Students in violation of the above stated information will be removed from this program and will no longer have access to district busing for this purpose. Furthermore, library and district personnel will communicate in regard to student adherence to these policies.
- District administration reserves the right to deny student participation in this program at any time.

**Please sign and return to your child’s homeroom teacher.**

Location: West Milford Township Library

Expires: June 2025

I have read the requirements for the WMTL Bus Program and agree to all terms and conditions herein.

Student’s Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date \_\_\_\_\_

The phone number at which I can be reached in case of emergency: \_\_\_\_\_