

WEST MILFORD TOWNSHIP BOARD OF EDUCATION

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**BOARD OF EDUCATION
MINUTES
REGULAR/PUBLIC BUDGET HEARING MEETING
JULY 16, 2024**

Mrs. Claire Lockwood, Board President, called to order the Regular/Public Budget Hearing Meeting of the Board of Education at 7:00 p.m., in the Macopin School Auditorium. She asked for a moment of silence, led the flag salute, read the Open Public Meetings Act Statement, and reminded everyone in attendance to silence or turn off their cell phones, and note the locations of the emergency exits.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Suburban Trends, the Record, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, Cablevision of Warwick and West Milford TV77; and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MR. WILLIAM SCHOLTS, BOARD SECRETARY, CALLED THE ROLL:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Cytowicz	Absent/Arr. 7:13 p.m.	Mr. Lippe	Absent/Arr. 7:20 p.m.	Mrs. Van Dyk	Present
Mrs. Dwyer	Present	Mrs. Marquard	Present	Mrs. Racano	Present
Mrs. Jurgensen	Present	Mrs. Romeo	Absent	Mrs. Lockwood	Present

ADMINISTRATION	POSITION	ATTENDANCE
Dr. Brian Kitchin	Superintendent of Schools	Present
Mr. William Scholts	Board Secretary/Business Administrator	Present
Mr. Daniel Novak	Director of Education	Present
Dr. Derek Ressa	Director of Special Services	Present
John G. Geppert, Esq.	Board of Education Attorney	Present

There were approximately 8 members of the public in attendance.

VI. SUPERINTENDENT'S REPORT - Dr. Brian Kitchin

- Dr. Kitchin stated this is his first official Board meeting during regular session. He thanked the Board and looks forward to the opportunity to work with them. He also thanked the District for the very warm welcome, and thanked everyone on the administrative team.
- Dr. Kitchin asked Mr. Scholts to present the Revised Public Hearing on the School Budget for the 2024-2025 school year. Mr. Scholts explained that on June 27, 2024, the revised preliminary budget was presented and was approved by the Board. It was then submitted to the County and approved, and then advertised for this evening's revised Public Budget Hearing. He provided legal updates impacting the 2024-2025 budget, explaining two new bills that were signed into law on May 14, 2024. He also explained the impact on our District and the tax levy adjustment. He then discussed the impact of S2 cuts and State Aid received, followed by a presentation on the proposed increases/adjustments. Mr. Scholts also provided a budget comparison of the adopted 2024-2025 school budget, versus the proposed revised 2024-2025 school budget, showing the dollar amount and percentage changes. He continued his presentation with discussion on grant funding (2023-2024 versus 2024-2025); fund balance utilization to support the budget (from 2017-2018 through 2024-2025); a chart showing the updated proportion of expenditures; the tax levy impact (adopted budget versus revised budget); the general fund tax levy trend over twelve (12) years; and the revised budget calendar. Mr. Scholts indicated that the revised Preliminary Budget presented on June 27th can be found on the District's website, and that it was approved by the Executive County Business Administrator and Executive County Superintendent on July 1st. He also stated that the User Friendly Budget will be posted to the District website once the final budget has been approved by the Board. Mr. Scholts asked the Board if there were any questions or comments.

Mrs. Dwyer commented on the presentation and feels that we cannot put any more money on the taxpayer's backs. She stated she is willing to accept the budget that the Board proposed in April, but she cannot support this revised budget.

Mrs. Lockwood thanked Mr. Scholts for his presentation.

VII. DIRECTOR OF EDUCATION'S REPORT - Mr. Daniel Novak

- Mr. Novak provided the Board and the community with a slideshow on the recent Summer Explorers STEM Camp activities at Hands In 4 Youth/Camp Vacamas, and explained his use of ESSER funds in this capacity. He spoke about some of the activities that the students engage in at the camp, and explained it is the last Summer that ESSER funds can fully fund this program. A survey will be taken for all participants to see if it is a camp that students will be interested in, if it ran with a cost to families.

Mrs. Dwyer asked if it is possible to pursue grants through Rutgers and Kean Universities, and to possibly work with them. Mr. Novak indicated the Director of Hands In 4 Youth has discussed access to different funding with him, and that he will look at all potential avenues to continue to run this program.

Mrs. Van Dyk asked what grade levels participate in this camp. Mr. Novak indicated the grade levels are for next year's incoming student body for the Elementary schools - incoming Grades 1 through 5. She thanked Mr. Novak and continued to discuss the importance and continuance of this program.

VII. DIRECTOR OF EDUCATION'S REPORT - Mr. Novak - Continued

Mr. Novak thanked all of the staff members involved in this program, and how the program is truly a success story.

Mr. Lippe asked questions regarding funding, student participation, and if this program has been budgeted for the future. Mr. Novak responded to his inquiries.

VIII. SPECIAL REPORTS AND CORRESPONDENCE - Mr. William Scholts, Board Secretary/
Business Administrator

Motion by Mr. Cytowicz, seconded by Mrs. Dwyer, to approve the following Board of Education meeting minutes:

- June 25, 2024 Workshop/Regular Meeting
- June 25, 2024 Executive Session
- June 27, 2024 Special Meeting/Revised Preliminary Budget Hearing

VOICE VOTE: Mrs. Racano and Mrs. Marquard "Abstained" from the June 25, 2024 Workshop/Regular Meeting, the June 25, 2024 Executive Session, and the June 27, 2024 Special Meeting/Revised Preliminary Budget Hearing.

All Others in Favor.

MOTION PASSED.

IX. PRESIDENT'S REPORT - Mrs. Claire Lockwood

Mrs. Lockwood officially welcomed Dr. Kitchin to West Milford. She stated it seemed like a long time ago since the long hours of interviews, and then finally the Board approving him. She appreciates him coming into the District since that time and getting himself acquainted. She stated that on behalf of the Board she wants to welcome him, and that the Board is looking forward to bringing stability within the administration. She also looks forward to many great years to come in the next chapter of the West Milford School District moving forward. Dr. Kitchin expressed that he looking forward to working with the Board as well.

X. PUBLIC COMMENT REGULATIONS

At all regular meetings, two opportunities are provided for citizens to make comments. The public comment period will be scheduled after the President's Report. The second comment period will be scheduled after New Business.

During the first opportunity for public comment, citizens are invited to comment on subjects on the agenda items only. During the second opportunity for public comment, citizens may comment on all other general topics. At the discretion of the presiding officer, public comments may be permitted at other times.

Please remember this is a public meeting. Anything you say will be a public record. As a result, pursuant to law, the Board of Education cannot respond to you publicly concerning certain matters, such as those regarding an individual student or personnel. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's Office. Public comment periods shall also be governed by the following rules:

X. PUBLIC COMMENT REGULATIONS - Continued

1. Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses.
2. Each speaker shall be limited to five minutes. The Board Secretary will note the time. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds (Bylaw 0167).
3. Comments shall be limited to issues. If personal remarks or discourteous statements are made, the presiding officer shall require the speaker to stop.
4. All statements shall be directed to the presiding officer. No participant may address or question Board members individually.
5. Questions requiring investigation shall be referred by the Board to the Superintendent's Office for consideration and later response. A participant may be asked to submit such questions in written format.

XI. PUBLIC COMMENT - AGENDA ITEMS (PLEASE SIGN IN)

All speakers will have five (5) minutes to speak until a period of thirty (30) minutes transpires. Before speaking, please state your name, group affiliation and address for the record. Members of the public who have requested to speak prior to the meeting will be recognized by the chair first. After speaking, all speakers are asked to sign the register provided and give their full name, group affiliation, and their address.

All statements shall be directed to the presiding officer. No participant may address or question Board members individually.

All speakers are expected to have read the statement within the agenda regarding the regulations concerning public comments.

Members of the public are reminded that they are legally responsible and liable for their comments.

Robert Milchak, 38 Hanover Road, Hewitt. He stated that he understands the discussion tonight is to ask the taxpayers for more money. He was not sure if this was the proper forum, but he expressed his opinion of the deplorable conditions of the front entrance to Macopin School, such as broken cinder blocks in the front on the floor, the bathrooms having mold on the ceilings, and rust in the sinks. He indicated that he has not seen the rest of the schools, but expressed that how can the Board ask for additional money when we are not even maintaining the grounds currently.

Ray Hernandez, 49 Princeton Road, Hewitt. He stated that he saw the budget presentation and asked if there was an explanation for the shortfall of State funds. He indicated that he saw it on the slide but did not see an explanation as to why. Mr. Scholts responded and provided Mr. Hernandez with additional information. Mr. Hernandez also inquired about the maximum tax levy of 9.9% and asked if it is every year. Mr. Scholts stated the maximum is 2%, unless the State offers an adjustment such as this or a health benefit adjustment. The 9.9% is a one-time only adjustment for the 2024-2025 school year, which law was passed in May. Mr. Hernandez asked additional questions. Mr. Scholts, Dr. Kitchin, and Board members responded to his inquiries.

XI. PUBLIC COMMENT - AGENDA ITEMS - Continued

David Sisco, 4 Delmont Road, Hewitt. He spoke about making some suggestions on the school budget. He acknowledged the discussion on the STEM camp and seeking funding, however he stated that we also have State parks that parents can take their children to, which has the same environment. He spoke about salaries and feels that some are very high, and also spoke about residents on a fixed income and how it is difficult for seniors to pay higher taxes.

Caitlyn Babcock, 13 Post Place, Newfoundland. She congratulated Mr. Novak and the District on another successful year with the STEM camp. She stated that her youngest son was old enough to attend, and how he came home the first day and was very excited about attending the camp. She also spoke about the funding and the issue being that we do not know what is coming with the change in the formula. She understands that the Board has to do what is best for the community and the District, and she knows it is an extremely difficult decision. She understands that making these decisions can mean cutting teachers and cutting programs in the future. She feels that the Board was voted in for a reason, and she trusts the Board will make the right decision for the students of West Milford.

Motion by Mrs. Racano, seconded by Mrs. Dwyer, to close Public Comment.

VOICE VOTE: All in Favor. MOTION PASSED.

XII. MOTION BY MR. CYTOWICZ, SECONDED BY MR. LIPPE, TO ADOPT THE AGENDA AS PRESENTED AND AMENDED, INCLUDING HAND CARRY.

VOICE VOTE: All in Favor. MOTION PASSED.

PUBLIC HEARING ON THE REVISED 2024-2025 SCHOOL YEAR BUDGET

XIII. OPERATIONS & FINANCE - Mr. Peter Lippe, Chairperson

Motion by Mr. Lippe, seconded by Mr. Cytowicz, to approve the following agenda item #1:

DISCUSSION: Mr. Cytowicz read a statement to the Board and the community, and spoke about the New Jersey legislature being constitutionally mandated to provide the maintenance and support of a thorough and sufficient system in free public schools for the instruction of all children in the state between the ages of 5 and 18 years. He stated that this is not the case as in this world and in New Jersey, nothing is free. He also stated that since the 2017-2018 school year budget, our District has confronted multi-million dollar deficits that resulted from the legislatures enactment of Senate bill S2. He continued to speak about State aid and the funding formula and how it has impacted our District, and then spoke about the two new bills that were signed into law on May 14, 2024, and what that entails. He also spoke about how we are facing many issues and how it is affecting the staff and programs in our District. He spoke about all of the areas we have restructured and repurposed in our District, as well as projects that have been completed. He urged his colleagues to support this budget increase to bring stability to this District now, from a seven (7) year cycle of instability.

XIII. OPERATIONS & FINANCE - Mr. Lippe, Chairperson - Continued

1. **WHEREAS**, the tentative budget was adopted at the Public Meeting of the West Milford Township Board of Education on March 12, 2024, and advertised in accordance with statute for a public hearing to be held on April 30, 2024;

WHEREAS, the revised tentative budget was adopted at the Public Meeting of the West Milford Township Board of Education on June 27, 2024, and advertised in accordance with statute for a public hearing to be held on July 16, 2024;

WHEREAS, P.L.2024, c.13: Stabilized School Budget Aid Grant program and Increased Tax Levy Cap for certain Districts; and

WHEREAS, under the Stabilized School Budget Aid Grant program, a school district subject to a State school aid reduction in the 2024-2025 school year is eligible for an aid grant equal to 45% of the amount of the school district's State school aid reduction; and

WHEREAS, Districts were provided notice of the amounts eligible on or about May 15, 2024; and

WHEREAS, Districts had to appropriate these funds no later than July 5, 2024; and

BE IT RESOLVED, that the West Milford Board of Education appropriated the additional funds received in the amount of \$36,692, in the following budgetary line items:

<u>Budget Line</u>	<u>Amount</u>	<u>Description</u>
3100 (11-190-100-640)	\$36,692	Textbooks

NOW, THEREFORE, BE IT RESOLVED, by the West Milford Township Board of Education, County of Passaic, that the **REVISED 2024-2025 DISTRICT BUDGET** be approved as follows:

General Fund	\$76,168,098
Special Revenue	\$ 1,186,286
Debt Service	<u>\$ 616,000</u>
TOTAL BUDGET	\$77,970,384

BE IT FURTHER RESOLVED, that the following **REVISED GENERAL FUND AND DEBT SERVICE TAX LEVIES** be approved to support the Revised 2024-2025 Final Budget:

General Fund	\$65,335,198
Debt Service	<u>\$ 406,560</u>
TOTAL	\$65,741,758

BE IT FURTHER RESOLVED, that included in the budget line 100, Local Tax Levy, is the utilization of 2024-2025 additional tax levy cap flexibility use in the amount of \$1,141,016 in accordance with P.L.2024, c.13, in the following budgetary line items:

XIII. OPERATIONS & FINANCE - Mr. Lippe, Chairperson - Continued

1. (Continued)

<u>Budget Line</u>	<u>Amount</u>	<u>Description</u>
2140 (11-140-100-101)	\$ 25,050	Grades 9-12 Salaries
3100 (11-190-100-640)	\$213,308	Textbooks
11000 (11-230-100-101)	\$268,539	Salaries of Teachers
41500 (11-000-218-104)	\$ 31,312	Salaries of Other Prof. Staff
45080 (11-000-230-334)	\$ 75,000	Architectural/Engineering Svc
49120 (11-000-262-490)	\$100,000	Other Purch. Property Svcs
50000 (11-000-263-100)	\$ 59,075	Salaries
71020 (11-000-291-220)	\$ 19,542	Social Security Contributions
71180 (11-000-291-270)	\$ 99,190	Health Benefits
72200 (10-606)	\$ 50,000	Increase in Maint. Reserve
76360 (10-604)	\$200,000	Increase in Capital Reserve

BE IT FURTHER RESOLVED, that included in the budget line 100, Local Tax Levy, is the utilization of an adjustment for increased costs of health benefits in the amount of \$562,769. The additional funds will be used to pay for increases in health benefit premiums.

BE IT FURTHER RESOLVED, that included in budget line 620, Budgeted Withdrawal from Capital Reserve for Other Capital Projects is \$450,000, to be used towards the Upper Greenwood Lake School window and front door replacement.

BE IT FURTHER RESOLVED, that included in budget line 630, Budgeted Withdrawal from Maintenance Reserve for Budgeted Required Maintenance is \$150,000.

BE IT FURTHER RESOLVED, that included in general fund appropriations line 72200, Increase in Maintenance Reserve, is \$50,000 for deposit into the Board of Education's approved Maintenance Reserve Account for the future funding of District Required Maintenance expenditures.

BE IT FURTHER RESOLVED, that included in the general fund appropriations line 76360, Increase in Capital Reserve, is \$200,000 for deposit into the Board of Education's approved Capital Reserve Account for the future funding of District capital projects. This deposit is for future capital projects and represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards necessary to achieve the New Jersey Student Learning Standards.

BE IT FURTHER RESOLVED, that the budget is in conformity with regulations promulgated by the Department of Education, and the Board of Education has submitted supporting documents to the state for maximum professional services.

ROLL CALL FOR ITEM #1:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Lippe	Yes	Mr. Cytowicz	Yes	Mrs. Dwyer	No
Mrs. Jurgensen	Yes	Mrs. Romeo	Absent	Mrs. Marquard	Yes
Mrs. Racano	Yes	Mrs. Van Dyk	Yes	Mrs. Lockwood	Yes

The **MOTION PASSED**.

XIII. OPERATIONS & FINANCE - Mr. Lippe, Chairperson - Continued

Motion by Mr. Lippe, seconded by Mr. Cytowicz, to approve the following agenda items #2 through #9:

DISCUSSION: Mrs. Racano spoke about item #2, Swing Education. She asked if the Board can be given an explanation on these services. Dr. Kitchin provided the Board with additional information on the substitute management program.

2. The recommendation of the Superintendent to approve a services agreement with **SWING EDUCATION, INC.**, San Francisco, California, for a substitute management platform, effective July 17, 2024, through July 16, 2025. (Documentation provided electronically.)

NOTE: This agreement is a "Pay As You Go" service. Swing Education will charge a 34% service fee on the District's daily substitute rate.

3. The recommendation of the Superintendent to approve the **TRANSFER OF INTEREST** from the Payroll, Agency, Agency Medical, and Capital Projects accounts in the amount of \$39,470.63, for the 2024-2025 school year, to the General Fund account.
4. The recommendation of the Superintendent to renew the following **INSURANCE POLICIES** for the 2024-2025 school year, retroactive from July 1, 2024, through June 30, 2025:

<u>Insurance Type</u>	<u>Company</u>	<u>Renewal Rate</u>
PIP/Workman's Compensation	Pooled Insurance Program of New Jersey	\$392,998.00
Public Official Bond: William Scholts	The Hanover Insurance Company	\$ 1,352.00
Treasurer Bond: Jacqueline C. Massaro	Ohio Casualty Insurance Company	\$ 1,423.00
Multi-Peril, Comprehensive, Umbrella Risk Management, Public Employees Blanket Bond (Included in Comprehensive)	AIG/NUFIC Insurance Company	\$881,390.00
School Board Liability School Leaders Errors & Omissions, Acts of School Violence Crisis Management Coverage	Greenwich Insurance Company	\$ 83,011.00
\$30,000,000 Excess	NJUELP Program	\$ 66,793.00
Environmental	Markel	\$ 7,672.00
\$50,000,000 Excess Liability	Fireman's Fund	\$ 38,403.00
Cyber Liability (Security/Privacy)	Cowbell Insurance Agency, LLC	\$ 23,948.00

XIII. OPERATIONS & FINANCE - Mr. Lippe, Chairperson - Continued

4. (Continued)

<u>Insurance Type</u>	<u>Company</u>	<u>Renewal Rate</u>
Flood Insurance - Macopin School	Selective Insurance	\$ 1,043.00
Executive Director's Fee	The Burton Agency	\$ 22,024.00
Risk Manager's Fee	CBIZ Centric Insurance	\$ 66,073.00
Underground Storage Tanks	Nautilus Insurance Company (Berkley)	\$ 3,712.00

5. The recommendation of the Superintendent to renew the following **INSURANCE POLICY** for the 2024-2025 school year, effective August 1, 2024, through July 31, 2025:

<u>Insurance Type</u>	<u>Company</u>	<u>Renewal Rate</u>
Student Accident/ Student On-The-Job Training Accident Insurance	Borden Pearlman Sports	\$ 94,097.00

6. The recommendation of the Superintendent to approve a **PARENTAL TRANSPORTATION CONTRACT** to transport one (1) West Milford student (ID#74000) to **MACOPIN MIDDLE SCHOOL**, West Milford, New Jersey, retroactive from May 1, 2024, through June 19, 2024, at a per diem cost of \$33.70 for 35 days, for a total cost of \$1,179.50.

7. **BE IT RESOLVED**, that the Board of Education approves a **MEMBERSHIP** with the **WEST MILFORD LIONS CLUB** for Dr. Brian Kitchin, Superintendent of Schools, in the amount of \$85.00, for the 2024-2025 school year.

8. **BE IT RESOLVED**, that the Board of Education approves a **MEMBERSHIP** with the **NEW JERSEY SUPERINTENDENT'S STUDY COUNCIL (NJSSC)** for Dr. Brian Kitchin, Superintendent of Schools, in the amount of \$750.00, for the 2024-2025 school year.

9. **BE IT RESOLVED**, that the Board of Education approves a **MEMBERSHIP** with the **WEST MILFORD ROTARY CLUB** for Dr. Brian Kitchin, Superintendent of Schools, in the amount of \$275.00, for the 2024-2025 school year.

ROLL CALL FOR ITEMS #2 THROUGH #9:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Lippe	Yes	Mr. Cytowicz	Yes	Mrs. Dwyer	Yes
Mrs. Jurgensen	Yes	Mrs. Romeo	Absent	Mrs. Marquard	Yes
Mrs. Racano	Yes	Mrs. Van Dyk	Yes	Mrs. Lockwood	Yes

The **MOTION PASSED**.

Motion by Mr. Lippe, seconded by Mr. Cytowicz, to approve the following agenda item #10:

XIII. OPERATIONS & FINANCE - Mr. Lippe, Chairperson - Continued

- 10. The recommendation of the Superintendent to approve the **PAYROLL** of June 28, 2024 and July 15, 2024, in the amount of \$2,448,063.43. (Documentation provided electronically.)

ROLL CALL FOR ITEM #10:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Lippe	Yes	Mr. Cytowicz	Yes	Mrs. Dwyer	Yes
Mrs. Jurgensen	Yes	Mrs. Romeo	Absent	Mrs. Marquard	Abstain
Mrs. Racano	Yes	Mrs. Van Dyk	Abstain	Mrs. Lockwood	Yes

The **MOTION PASSED.**

Motion by Mr. Lippe, seconded by Mr. Cytowicz, to approve the following agenda items #11 through #15:

- 11. The recommendation of the Superintendent to approve the **LIST OF BILLS/VENDORS** for the period ending **July 16, 2024**, in the amount of \$3,626,112.03. (Documentation provided electronically.)
- 12. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **June 30, 2024:**

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2023-2024** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$279,678.82.

- 13. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **July 16, 2024:**

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2024-2025** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$3,847.62.

- 14. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **July 16, 2024** Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer’s Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$12,584,562.15 as of May 31, 2024; therefore

BE IT RESOLVED, that the Report of the Secretary and the Treasurer’s Monthly Report be accepted. (Documentation provided electronically.)

XIII. OPERATIONS & FINANCE - Mr. Lippe, Chairperson - Continued

15. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of May 31, 2024, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL FOR ITEMS #11 THROUGH #15:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Lippe	Yes	Mr. Cytowicz	Yes	Mrs. Dwyer	Yes
Mrs. Jurgensen	Yes	Mrs. Romeo	Absent	Mrs. Marquard	Yes
Mrs. Racano	Yes	Mrs. Van Dyk	Yes	Mrs. Lockwood	Yes

The **MOTION PASSED**.

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Lynda Van Dyk, Chairperson

NOTE: All appointees recommended for employment will meet the New Jersey state law requirements for the criminal history review prior to their start date.

Motion by Mrs. Van Dyk, seconded by Mrs. Dwyer, to approve the following agenda items #1 through #27:

DISCUSSION: Mrs. Van Dyk spoke about item #26, and recognized Jacob Corter. She stated that he has been with the District for a long time and wished him well in his retirement.

1. The recommendation of the Superintendent to accept, with regret, the resignation of **TAMMY TALMADGE**, Supervisor of Transportation, Districtwide, effective October 1, 2024, for the purpose of retirement.
2. The recommendation of the Superintendent to accept the resignation of **CHERYL MCCONNELL**, Special Class Aide, Macopin School, retroactive from June 30, 2024.
3. The recommendation of the Superintendent to approve the appointment of **ELIZABETH MULVANEY**, Special Education Teacher, Highlander Prep/Academy (PC#90.08.31.ARZ; #90.09.31.APO), at the annual salary of \$101,100.00 (MA/19), with health benefits, effective September 1, 2024, through June 30, 2025, per Board of Education/WMEA Agreement. (Replaces Balletto) Account: 11-209-100-101-10-10-105

NOTE: Pending medical clearance. Salary may be adjusted pending the completion of contract negotiations.

4. The recommendation of the Superintendent to approve the appointment of **REBECCA PFLUEGER**, Math Teacher, Macopin School (PC#90.08.23.ADT), at the annual salary of \$65,000.00 (MA/7), with health benefits, effective September 16, 2024, or upon release from previous employer, through June 30, 2025, per Board of Education/WMEA Agreement. (Replaces Conway) Account: 11-130-100-101-10-10-000

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Van Dyk, Chairperson - Continued

4. (Continued)

NOTE: Pending medical and fingerprint clearance. Salary may be adjusted pending the completion of contract negotiations.

5. The recommendation of the Superintendent to approve the appointment of **HALEI BASKET**, Special Education Teacher, Paradise Knoll School (PC#90.05.53.CJH), at the annual salary of \$68,200.00 (MA/10), with health benefits, effective September 16, 2024, or upon release from present employer, through June 30, 2025, per Board of Education/WMEA Agreement. (Replaces Hayes) Account: 11-214-100-101-10-10-000

NOTE: Pending medical clearance. Salary may be adjusted pending the completion of contract negotiations.

6. The recommendation of the Superintendent to approve a leave of absence for Employee #4242, with pay using sick days, effective October 1, 2024, through December 6, 2024, then without pay under the Family Medical Leave Act, effective December 9, 2024, through March 7, 2025, then without pay, effective March 10, 2025, through May 30, 2025. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical clearance.

7. The recommendation of the Superintendent to approve a leave of absence for Employee #3044, with pay using sick days, effective September 3, 2024, through October 25, 2024, then without pay under the Family Medical Leave Act, effective October 28, 2024, through January 24, 2025. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical clearance.

8. The recommendation of the Superintendent to approve the following **EMPLOYEE RETIREMENT/SICK DAY PAYMENTS**, for payment July 31, 2024, in accordance with the provisions of the Board of Education negotiated agreement - Account: 11-000-291-290-10-13-000:

<u>Employee/Agreement</u>	<u>Days</u>	<u>Unit Rate</u>	<u>Payment</u>
<u>WMEA Agreement</u>			
MARIE BALDINI-DOYLE	Capped	\$125.00	\$16,250.00
ALISON PERRY	Capped	\$125.00	\$16,250.00

9. **BE IT RESOLVED**, that the Board of Education approves **DR. BRIAN KITCHIN**, as a representative to the Board of Directors of the Northern Region Educational Services Commission, for the 2024-2025 school year.

10. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (June 2024)** to the appointment of **KELLY PODANY**, Child Care Provider (SACC), at the annual salary of **\$11,209.00**, for the 2024-2025 school year - Account: 62-990-320-101-10-10-403.

11. The recommendation of the Superintendent to approve the following **WEST MILFORD SCHOOL AGED CHILD CARE (SACC) SALARIES**, for the 2024-2025 school year - Account: 62-990-320-101-10-10-403:

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Van Dyk, Chairperson - Continued

11. (Continued)

<u>Employee</u>	<u>Title</u>	<u>Annual Salary</u>
ANTOINETTE RICCIARDI	Child Care Provider	\$ 7,280.00
CLAIRE MILLER	Child Care Provider	\$18,300.00
KIMBERLY SMITH	Child Care Provider/Head	\$22,875.00
STACY LAHEY-SPADACCINI	Child Care Provider	\$20,130.00
DEANNE COWAN	Head Child Care Provider	\$21,503.00
CHRISTINE TURRE	Head Child Care Provider	\$23,790.00
FRANCES BOUGH	Head Child Care Provider	\$23,790.00
AGNES FATTORUSSO	Head Child Care Provider	\$23,790.00
ROSALBINA ESTUPINAN	Head Child Care Provider	\$23,790.00
ROBYN HEMPEL	Child Care Provider	\$11,849.00
CHARLOTTE ECK	Child Care Provider	\$11,849.00
COURTNEY DOWSON	Child Care Provider	\$16,928.00

12. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (June 2024)** for the following **CHILD STUDY TEAM MEMBERS, THERAPISTS AND TEACHERS** for the purpose of **IEP CASE MANAGEMENT, TESTING AND MEETINGS**, for the months of July and August 2024, at various hourly rates, per Board of Education/WMEA Agreement - Account #11-000-219-104-10-10-700:

<u>Employee</u>	<u>Hourly Rate</u>	<u>Number of Hours</u>	<u>Payment Not to Exceed</u>
NICOLE HILL	\$55.21	25	\$1,380.36
LAUREN TREDY	\$44.29	38	\$1,682.86
LISA LAVIANO	\$49.64	80	\$3,971.43
DIANA SEUGLING	\$21.43	29	\$ 621.47
DOMENICA BASSORA	\$78.93	100	\$7,892.86
DONNA STRIANSE	\$78.93	70	\$5,525.00
JESSICA PAFF	\$43.43	37	\$1,606.86
STEPHANIE JANITZ	\$47.86	14	\$ 670.00
DAVID GLUCKSTEIN	\$82.00	102	\$8,364.00
SHERYL NEUHS	\$72.21	73	\$5,271.33
KRISTIN MARSTON	\$82.00	52	\$4,264.00
MICHAEL SHAVE	\$78.93	108	\$8,524.29
PATRICE CAPPELLO	\$82.00	94	\$7,708.00
FRANYFE DICATERINA	\$44.71	25	\$1,117.86
MELISSA VARIAN	\$68.43	17	\$1,163.29
GERI TAYLOR	\$78.93	45	\$3,551.85
NICOLE POVEROMO	\$82.00	33	\$2,706.00

NOTE: Payments may be adjusted pending the completion of contract negotiations.

13. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (June 2024)** for the following **SPECIAL CLASS AIDE** for the **SPECIAL EDUCATION EXTENDED SCHOOL YEAR (ESY) PROGRAM, retroactive from July 8, 2024, through August 8, 2024**, per contracted rates, per Board of Education/WMTAA Agreement - Various Payroll Accounts:

<u>Employee</u>	<u>Hourly Rate</u>	<u>Number of hours</u>	<u>Payment Not to exceed</u>
MELISSA LIEBAU	\$19.74	80	\$1,579.20

Minutes for the Regular/Public Budget Hearing Meeting of July 16, 2024

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Van Dyk, Chairperson - Continued

13. (Continued)

NOTE: Payment may be adjusted pending the completion of contract negotiations.

14. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (January 2024)** to the following **UPPER GREENWOOD LAKE ELEMENTARY STUDENT ACTIVITY AFTER SCHOOL CLUB, ADVISORS, and HOURS**, for the 2023-2024 school year, at the hourly rate of \$37.00, per Board of Education/WMEA Agreement: 20-231-100-101-10-50-XXX - ESEA Title I Grant:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
CAYLA CASEY	Jump Start for Success	26	\$962.00
MAUREEN MULLIGAN	Jump Start for Success	22	\$814.00
KRISTINE RALICKI	Jump Start for Success	26	\$962.00

NOTE: Funded through the ESEA Title I Grant.

15. The recommendation of the Superintendent to approve the following **COMPLIANCE OFFICER** for the 2024-2025 school year:

School Security Officer Douglas Glenn, Supervisor of Buildings & Grounds

16. The recommendation of the Superintendent to approve an **ADDITIONAL ASSIGNMENT** for **DR. GREGORY MATLOSZ**, Co-District Testing Coordinator (Grades K-8), Districtwide (PC#15.98.P4.AJX), at a non-pensionable stipend of \$6,250.00, without health benefits, retroactive from July 1, 2024, through June 30, 2025, per Board of Education/WMPA Agreement. Account: 11-000-221-102-10-10-143

NOTE: Stipend may be adjusted pending the completion of contract negotiations.

17. The recommendation of the Superintendent to approve an **ADDITIONAL ASSIGNMENT** for **KAREN JOHNSON**, Co-District Testing Coordinator (Grades 9-12), Districtwide (PC#15.98.P4.CEQ), at a non-pensionable stipend of \$6,250.00, without health benefits, retroactive July 1, 2024, through June 30, 2025, per Board of Education/WMPA Agreement. Account: 11-000-221-102-10-10-143

NOTE: Stipend may be adjusted pending the completion of contract negotiations.

18. The recommendation of the Superintendent to approve the following **TRANSFER OF ASSIGNMENT**, for the 2024-2025 school year, effective September 1, 2024, through June 30, 2025:

<u>Employee</u>	<u>From</u>	<u>To</u>
BRIANA DEMAY (PC#60.03.S5.BZZ) (New Position) Account: 11-204-100-106-10-10-000	Special Class Aide Upper Greenwood Lake	Special Class Aide Maple Road

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Van Dyk, Chairperson - Continued

19. The recommendation of the Superintendent to approve **ADDITIONAL ASSIGNMENTS** for the following staff, for **KINDERGARTEN SUMMER EXPERIENCE**, at the hourly rate of \$37.00, for two (2) hours during August 2024. Account: 11-110-100-101-10-10-000:

<u>Employee</u>	<u>School</u>
THEA FUSCO	Maple Road
NICOLE BRENNAN	Maple Road
KERRIE NEWTON	Maple Road
TRICIA GINDER	Paradise Knoll
HALEI BASKET	Paradise Knoll
ERIN BRANAGAN	Paradise Knoll

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations.

20. The recommendation of the Superintendent to approve the following **HIGH SCHOOL COLLEGE APPLICATION BOOT CAMP COMMITTEE - SUMMER 2024**, at the hourly rate of \$37.00, not to exceed five (5) hours per staff member, per Board of Education/WMEA Agreement - Account: 11-140-100-101-10-10-161:

Employee

MELISSA CSENGETO
DANA LAMBERT
KENNETH RYERSON

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations.

21. The recommendation of the Superintendent to approve the following **ENCORE COMMITTEE - SUMMER 2024**, at the hourly rate of \$37.00, not to exceed five (5) hours per staff member, per Board of Education/WMEA Agreement - Account: 20-270-200-101-10-50-XXX - ESEA Title IIA Grant:

Employee

MEGHAN DONEGAN
MAUREEN KELLY
KIMBERLY WALKER

NOTE: Funded through the ESEA Title IIA Grant. Hourly rate may be adjusted pending the completion of contract negotiations.

22. The recommendation of the Superintendent to approve the following **ACADEMIC SUCCESS COMMITTEE - SUMMER 2024**, at the hourly rate of \$37.00, not to exceed four (4) hours per staff member, per Board of Education/WMEA Agreement - Account: 11-140-100-101-10-10-161:

Employee

CHRISTOPHER BOTSOLAS	KATHLEEN MCCORT
DONALD DOUGHERTY	JILL NITKINAS
DENISE FLOOD	KENNETH RYERSON
LYDIA LABA	ALISON SCULLY
DANA LAMBERT	MELISSA WELCH
SYRENA LORE	

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Van Dyk, Chairperson - Continued

22. (Continued)

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations.

23. The recommendation of the Superintendent to approve the following **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENTS AND STIPENDS** for the 2024-2025 school year, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Employee</u>	<u>Assignment</u>	<u>Stipend</u>
SYRENA LORE	Student Council Co-Advisor	\$1,415.50
NICOLE PETROSILLO	Student Council Co-Advisor	\$1,415.50
NICOLE PETROSILLO	National Honor Society Co-Advisor	\$1,120.00
SYRENA LORE	National Honor Society Co-Advisor	\$1,120.00
JOHN DALY	Yearbook Advisor	\$4,004.00
KRISTI CLAVE	Special Olympics Advisor	\$1,555.00
LYDIA LABA	12th Grade Advisor	\$2,763.00
SARAH GUENTER	11th Grade Co-Advisor	\$ 921.00
KIMBERLY HOLMSTROM	11th Grade Co-Advisor	\$ 921.00
CHARLINE BUONGIORNO	11th Grade Co-Advisor	\$ 921.00
SARAH GUENTER	10th Grade Co-Advisor	\$ 820.33
KIMBERLY HOLMSTROM	10th Grade Co-Advisor	\$ 820.33
CHARLINE BUONGIORNO	10th Grade Co-Advisor	\$ 820.33
JANEL PATON	9th Grade Advisor	\$2,461.00
CATHERINE SIGNORELLI	ERASE/GSA Advisor	\$1,254.00
MELISSA WELCH	PALS/Advisor	\$2,404.00
DONALD DOUGHERTY	PALS/Assistant Advisor	\$1,601.00
NICOLE PETROSILLO	Newspaper Advisor	\$4,004.00

NOTE: Stipends may be adjusted pending the completion of contract negotiations.

24. The recommendation of the Superintendent to approve the following **HIGH SCHOOL CLUBS STUDENT ACTIVITY ADVISORS AND HOURS** for the 2024-2025 school year, at the hourly rate of \$37.00, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000; **Account: 11-000-223-890-09-34-000; ***Account: 11-000-223-890-09-35-000; ****Account: 11-000-221-890-09-31-000:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>
JESSICA PERUCKI	Archery Club	10
CYNTHIA GALLAUGHER	Art Club	25
JENNIFER MONEGO	National Art Honor Society	32
SYRENA LORE	Beautification	10
THOMAS SANTORO	Card Club/Pokémon	10
ERIK NITKINAS	Chess Club	15
MEGHAN KOCHAN	Dance Team	120
HEATHER BURNS	Drama Club	30
THOMAS SANTORO	E-sports (Electronic Gaming)	60
ERIK NITKINAS****	English Honor Society	30
IAN WHITE	Fishing Club	20
MATTHEW KEYZER	Flag Football Club	80
KYLIE KLIMEK	Flag Football Club	40
STEPHANIE GARCIA	French Honor Society	10

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Van Dyk, Chairperson - Continued

24. (Continued)

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>
JUDITH BRAUBURGER	German Honor Society	10
JAKE MATHEWS	Highlander Intramural Club	10
MATTHEW DABROS	History Club	50
MATTHEW DABROS	History Honor Society	10
ALISON SCULLY	Interact Co-Advisor	25
CHARLINE BUONGIORNO	Interact Co-Advisor	25
VINCENZA CERTOSIMO	Italian Honor Society	10
MONICA BOHORQUEZ-ZEMSER	Green Team	40
LEEANN GENNETT	Math Honor Society	10
NICOLE PETROSILLO	Model UN	25
NICOLE PETROSILLO	Poetry Society	10
SYRENA LORE	Poetry Society	10
JOSEPH JORDAN	Public Relations Club	60
KAREN FLAHERTY**	Robotics Club	60
GARY STOLL	Safe Driving Club	10
SYRENA LORE	SEL/Wellness	10
KATHLEEN MCCORT	SEL/Wellness	10
LEONEL ANDRADE	Spanish Honor Society	10
HEATHER BURNS	Stage/Audio Lighting	100
STEPHEN MASLANEK	Strength and Conditioning	60
MATTHEW KEYZER	Varsity Club	25
STEPHEN MASLANEK	Varsity Club	25
NICOLE GWINNETT	Unified Basketball	60
KRISTI CLAVE	Unified Bowling	25
JESSICA PERUCKI	Unified Club	20
SUSAN POTZER	Unified Club	20
KELLY ROCKEY	Unified Club	20
NICOLE GWINNETT	Unified Club	20
KRISTI CLAVE	Unified Track and Field	25
CHERYL BOTSOLAS	Women's Equality Club	15

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations.

25. The recommendation of the Superintendent to approve the following **STUDENT (S) / INTERN (S)** for the 2024-2025 school year, at no cost to the District:

<u>Student</u>	<u>College</u>	<u>Subject/Grade</u>
CAROLINE DAVISON	American College	Administration of Education

(26.) The recommendation of the Superintendent to accept, with regret, the resignation of **JACOB CORTER**, Head Custodian, Marshall Hill School, effective October 1, 2024, for the purpose of retirement.

(27.) The recommendation of the Superintendent to approve the following **ADDITIONS** to the **CHILD STUDY TEAM MEMBERS, THERAPISTS and TEACHERS** for the purpose of **IEP CASE MANAGEMENT, TESTING and MEETINGS**, for the months of July and August 2024, at various hourly rates, per Board of Education/WMEA Agreement - Account 11-000-219-104-10-10-700:

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XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Van Dyk, Chairperson - Continued

(27.) (Continued)

<u>Employee</u>	<u>Hourly Rate</u>	<u>Number of Hours</u>	<u>Payment not to Exceed</u>
TRICIA GINDER	\$47.93	7	\$335.50
MELISSA WELCH	\$75.07	7	\$525.50
GARY STOLL	\$72.21	7	\$505.50
JANEL PATON	\$72.21	7	\$505.50
DEANA PEZZINO	\$68.00	7	\$476.00

ROLL CALL FOR ITEMS #1 THROUGH #27:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Van Dyk	Yes	Mrs. Racano	Yes	Mrs. Dwyer	Yes*
Mr. Cytowicz	Yes	Mrs. Romeo	Absent	Mrs. Marquard	Yes**
Mrs. Jurgensen	Yes	Mr. Lippe	Yes	Mrs. Lockwood	Yes

*Mrs. Dwyer voted "No" to items #23 and #24.

**Mrs. Marquard voted "No" to item #22.

The **MOTION PASSED**.

XV. EDUCATION - Mrs. Teresa Dwyer, Chairperson

Motion by Mrs. Dwyer, seconded by Mrs. Marquard, to approve the following agenda items #1 through #14:

1. The recommendation of the Superintendent to approve the submission of the **LEA GUIDANCE FOR CHAPTER 27 EMERGENCY VIRTUAL OR REMOTE INSTRUCTION PROGRAMS**, for the 2024-2025 school year. (Documentation provided electronically.)
2. The recommendation of the Superintendent to submit the **INDIVIDUALS WITH DISABILITIES EDUCATION ACT (IDEA) GRANT** in the amount of \$888,269.00 (Basic Grant Award, ages 3-21), and \$39,664.00 (Preschool Grant Award, ages 3-5), for the 2024-2025 school year.
3. The recommendation of the Superintendent to accept additional funds for the **EXPANDING ACCESS TO COMPUTER SCIENCE HIGH SCHOOL COURSES GRANT**, for the 2024-2025 school year, in the amount of \$5,927.00, for a total amount of \$22,567.00.
4. The recommendation of the Superintendent to accept funds for the **TEEN SUMMIT GRANT**, for the 2024-2025 school year, in the amount of \$500.00.
5. The recommendation of the Superintendent to approve the following **BEHAVIOR TUITION CONTRACT**, for the 2024-2025 Extended School Year (ESY), with a per diem rate of \$938.40, retroactive from July 8, 2024, through August 16, 2024, for a total of thirty (30) billable days:

<u>Number of Students</u>	<u>Placement</u>
1	Reed Intensive Behavior Services
Student #: 71011	Oakland, New Jersey

Minutes for the Regular/Public Budget Hearing Meeting of July 16, 2024

XV. EDUCATION - Mrs. Dwyer, Chairperson - Continued

6. The recommendation of the Superintendent to approve the following **SCHOOL YEAR SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACTS** (includes ESY) retroactive from July 1, 2024, through June 30, 2025:

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1 Student #: 73253	\$ 99,930.44	Glenview Academy Fairfield, New Jersey
1 Student #: 74182	\$ 85,500.00	Lakeview Learning Center Wayne, New Jersey
1 Student #: 70707	\$ 61,200.00	Lakeland Andover School Newton, New Jersey
1 1:1 Aide Student #: 70158	\$ 93,330.35 \$ 43,050.00	Academy 360 Lower School Verona, New Jersey
1 Student #: 70600	\$ 93,207.45	Chancellor Academy Pompton Plains, New Jersey
2 1:1 Aide (1) Student #'s: 73213, 71410	\$102,794.00 \$ 46,350.00	The CTC Academy, Inc. Oakland, New Jersey
1 Student #: 67407	\$ 60,878.00	The CTC Academy, Inc. Oakland, New Jersey
1 Student #: 72362	\$133,350.00	Institution for Educational Achievement
1 Student #: 70365	\$ 87,740.00	Bonnie Brea School Basking Ridge, New Jersey
1 Student #: 70109	\$ 88,078.00	ECLC of New Jersey Ho-Ho-Kus, New Jersey
1 Student #: 71841	\$ 72,475.80	YCS-Sawtelle Learning Center Montclair, New Jersey
2 Student #'s: 72742, 73165	\$171,240.00	Chapel Hill Academy Lincoln Park, New Jersey
1 Student #: 72905	\$ 69,548.76	Shepard School Kinnelon, New Jersey
1 1:1 Aide Student #: 72330	\$ 89,901.00 \$ 53,550.00	Pillar Care Continuum East Hanover, New Jersey
1 1:1 Aide Extended School Year 1:1 Aide Student #: 72301	\$ 83,000.00 \$ 36,780.00 \$ 8,300.00 \$ 3,678.00	Lake Drive School Mountain Lakes, New Jersey

XV. EDUCATION - Mrs. Dwyer, Chairperson - Continued

6. (Continued)

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1 Student #: 68766	\$ 63,037.00	Lamberts Mill Academy Westfield, New Jersey
1 Student #: 71011	\$136,420.20	Reed Academy Franklin Lakes, New Jersey
1 1:1 Aide Student #: 74404	\$ 95,067.00 \$ 39,270.00	The Midland School Branchburg, New Jersey
1 1:1 Aide Student #: 70107	\$ 91,457.10 \$ 39,900.00	NJEDDA Clifton, New Jersey

7. The recommendation of the Superintendent to approve the following **SCHOOL YEAR SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACTS** effective September 4, 2024, through June 30, 2025:

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1 Student #: 70200	\$67,748.40	Holmstead School Ridgewood, New Jersey

8. The recommendation of the Superintendent to approve an **IN-SCHOOL NURSING SERVICES CONTRACT** for the 2024-2025 school year, with **BAYADA HOME HEALTH CARE, INC.**, at \$68.00 per hour for RN services, and \$68.00 per hour for LPN services, as needed, retroactive from July 1, 2024, through June 30, 2025.

9. The recommendation of the Superintendent to approve a **1:1 NURSING SERVICES CONTRACT** for the 2024-2025 school year, with **BAYADA HOME HEALTH CARE INC.**, at \$68.00 per hour for RN services, and \$68.00 per hour for LPN services, as needed, retroactive from July 1, 2024, through June 30, 2025, per student's IEP (#67407).

10. The recommendation of the Superintendent to approve a **1:1 NURSING SERVICES CONTRACT** for the 2024-2025 school year, with **PREFERRED HOME HEALTH CARE and NURSING SERVICES**, at \$69.00 per hour for RN services, and \$62.00 per hour for LPN services, as needed, retroactive from July 1, 2024, through June 30, 2025, per student's IEP (#67407).

11. The recommendation of the Superintendent to approve an **IN-SCHOOL NURSING SERVICES CONTRACT** for the 2024-2025 school year, with **HOMECARE THERAPIES d/b/a HORIZON HEALTH CARE STAFFING**, at various rates for services, as needed, retroactive from July 1, 2024, through June 30, 2025.

12. The recommendation of the Superintendent to approve **AUDIOLOGICAL SERVICES** provided by **BERGEN COUNTY SPECIAL SERVICES**, per students' IEPs (ID#'s: 68705, 74089, 71259, 71568, 71792, 71630, 72229), not to exceed \$5,850.00, for the 2024-2025 school year.

XV. EDUCATION – Mrs. Dwyer, Chairperson – Continued

- 13. The recommendation of the Interim Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for the Instructional and School Support Staff, at the mileage rate established by the Board. (Documentation provided electronically.)
- 14. The recommendation of the Interim Superintendent to approve the following Resolution:

WHEREAS, in accordance with the requirements set forth in P.L. 2010, Chapter 122, the West Milford Board of Education has received results of HIB investigative reports on **July 16, 2024**; therefore,

BE IT RESOLVED, that the West Milford Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent’s determination in the following HIB investigation(s):

<u>Incident Report Number</u>	<u>Board Determination</u>
2024/M-12	Unsubstantiated
2024/M-10	Substantiated
2024/M-11	Substantiated
2024/H-5	Unsubstantiated
2024/E-8	Substantiated

ROLL CALL FOR ITEMS #1 THROUGH #14:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer	Yes	Mrs. Romeo	Absent	Mrs. Van Dyk	Yes
Mr. Cytowicz	Yes	Mrs. Marquard	Yes	Mrs. Racano	Yes
Mrs. Jurgensen	Yes	Mr. Lippe	Yes	Mrs. Lockwood	Yes

The **MOTION PASSED**.

XVI. POLICY – Mr. William Cytowicz, Chairperson

Motion by Mr. Cytowicz, seconded by Mrs. Marquard, to approve the following agenda items #1 through #14:

- 1. The recommendation of the Superintendent to **ABOLISH** the **BYLAW** entitled, “Remote Public Board Meetings During a Declared Emergency.” (Code 0164.6) (Documentation provided electronically.)
- 2. The recommendation of the Superintendent to approve the first reading of a **revised BYLAW** entitled, “Board Member Number and Term.” (Code 0141) (Documentation provided electronically.)
- 3. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled, “Curriculum Content.” (Code 2200) (Documentation provided electronically.)
- 4. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled, “Physical Examination” (Teaching Staff Members). (Code 3160) (Documentation provided electronically.)

XVI. POLICY - Mr. Cytowicz, Chairperson - Continued

5. The recommendation of the Superintendent to approve the first reading of a **revised REGULATION** entitled, "Physical Examination" (Teaching Staff Members). (Code 3160) (Documentation provided electronically.)
6. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled, "Physical Examination" (Support Staff Members). (Code 4160) (Documentation provided electronically.)
7. The recommendation of the Superintendent to approve the first reading of a **revised REGULATION** entitled, "Physical Examination" (Support Staff Members). (Code 4160) (Documentation provided electronically.)
8. The recommendation of the Superintendent to approve the first reading of a **revised REGULATION** entitled, "Attendance." (Code 5200) (Documentation provided electronically.)
9. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled, "Service Animals." (Code 5337) (Documentation provided electronically.)
10. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled, "Student Suicide Prevention." (Code 5350) (Documentation provided electronically.)
11. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled, "Emergency and Crisis Situations." (Code 8420) (Documentation provided electronically.)
12. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled, "Firearms and Weapons." (Code 8467) (Documentation provided electronically.)
13. The recommendation of the Superintendent to approve the first reading of a **revised REGULATION** entitled, "Firearms and Weapons." (Code 8467) (Documentation provided electronically.)
14. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled, "Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants." (Code 9181) (Documentation provided electronically.)

ROLL CALL FOR ITEMS #1 THROUGH #14:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Cytowicz	Yes	Mrs. Racano	Yes	Mrs. Marquard	Yes
Mrs. Jurgensen	Yes	Mrs. Romeo	Absent	Mr. Lippe	Yes
Mrs. Dwyer	Yes	Mrs. Van Dyk	Yes	Mrs. Lockwood	Yes

The **MOTION PASSED.**

XVII. COMMITTEE REPORTS/LIAISONS

Parks & Recreation - Mrs. Dwyer - No report.

Safety - Mrs. Racano/Mrs. Dwyer - The next meeting will be in September.

Superintendent's Roundtable - Mrs. Racano/Mrs. Van Dyk - The next meeting will be in September.

Passaic County School Boards Association - Mrs. Lockwood - No report.

New Jersey School Boards Association - Mr. Cytowicz stated the annual School Board Election will be held on November 5, 2024. The deadline for candidates to submit their nominating petition to the County Clerk is July 29th by 4:00 p.m. He also spoke about the passing of former NJSBA President, Daniel Sinclair, on July 6, 2024, and read a statement for the Board from the New Jersey School Boards website. Mr. Cytowicz stated that he had the firsthand opportunity to see Mr. Sinclair, and that he truly was an advocate for students. He sent his personal condolences to his family and his school district, and to those that he affected in his lifetime. Donations can be made to the Wanaque Haskell Education Foundation in his memory.

Mrs. Dwyer and Mrs. Van Dyk also spoke about Mr. Sinclair, and how he advocated for children.

Legislative - Mr. Cytowicz/Mr. Lippe - Mr. Cytowicz spoke the New Jersey State Board of Education and recent changes that have taken place. He also stated that New Jersey plans to spend over \$5 Million to improve literacy grades among young students, along with new legislation to enhance reading skills. This legislation which passed both houses on June 28th mandates universal literacy screenings for K-3 students and literacy-focused professional development for teachers. He also stated that an office of learning equity and academic recovery will be established in the State Department of Education.

Technology Oversight - Mr. Lippe/Mrs. Marquard - Mr. Lippe spoke about meeting with the Committee. He is happy to announce that we are in the middle of purchasing a number of Chromebooks, and that Mr. Winston was able to secure ESSER funds for half of the purchase this year, for the 11 inch Chromebooks. He stated that Mr. Winston and his team are currently applying all of the Summer updates, checking different apps and programs that we are using to make sure they are current, and making sure that we are up to speed when students and teachers start the new school year. The new PA system at Apsawa is in the process of being installed, and we will be moving forward with a much more secure system. We are also in the process of replacing the CPU's in two of the computer labs in the High School, as they are older machines and cannot run the programs we need. He indicated that we are still working on insurance for the Chromebooks and hope to have a resolution on this in August.

Township/Board of Education Joint Committee - Mr. Cytowicz/Mrs. Romeo/Mrs. Van Dyk/Mrs. Lockwood - No report.

West Milford Municipal Alliance - Mrs. Van Dyk/Mrs. Jurgensen - Mrs. Van Dyk indicated that the meeting was cancelled.

Special Education Parent Advisory Committee (SEPAC) - Mrs. Marquard/Mrs. Lockwood - No report.

XVIII. OLD BUSINESS

Motion by Mr. Cytowicz, seconded by Mrs. Dwyer, to close Old Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XIX. NEW BUSINESS

Motion by Mr. Cytowicz, seconded by Mrs. Dwyer, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XX. PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS (PLEASE SIGN IN)

All speakers will have five (5) minutes to speak until a period of thirty (30) minutes transpires. Before speaking, please state your name, group affiliation and address for the record. Members of the public who have requested to speak prior to the meeting will be recognized by the chair first. After speaking, all speakers are asked to sign the register provided and give their full name, group affiliation, and their address.

All statements shall be directed to the presiding officer. No participant may address or question Board members individually.

All speakers are expected to have read the statement within the agenda regarding the regulations concerning public comments.

Members of the public are reminded that they are legally responsible and liable for their comments.

Motion by Mr. Cytowicz, seconded by Mr. Lippe, to close Public Comment.

VOICE VOTE: All in Favor. MOTION PASSED.

XXI. EXECUTIVE SESSION

At 8:28 p.m., Mrs. Racano made a motion, seconded by Mrs. Van Dyk, to go into Executive Session for the purpose of discussing personnel appointments, resignations, current litigation matters, special education matters, negotiations, HIBs, and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable. The Board will be in Executive Session for approximately thirty (30) minutes. Action will not be taken, and the Board will adjourn from Executive Session.

VOICE VOTE: All in Favor. MOTION PASSED.

Respectfully submitted,

**William Scholts
Board Secretary**