Annual FERPA Notification
Parent Consent and Photo Release Form

According to the Federal Family Educational Rights and Privacy Act of 1974 (FERPA), directory information about students may be released by West Milford Township Public Schools without parental consent, provided annual notification has been given and the school does not have on file written denial to release directory information. The primary purpose of directory information is to allow West Milford Township Public Schools to include this type of information from your child's education records in certain school and district publications.

Examples of general directory information are:

- name, address, telephone listing, electronic mail address
- date and place of birth
- participation in officially recognized activities and sports
- weight and height of athletes
- enrollment status
- date of graduation, degrees and awards received
- dates of attendance
- most recent previous school attended
- programs, school yearbook information
- grade level

1. Directory Information Consent: *(select one of the two options below)*

This information will be made available to qualified agencies upon request. Qualified agencies include, but are not limited to colleges and universities, scholarship providers, potential employers, and companies that manufacture class rings or publish yearbooks. In addition, two federal laws require school districts receiving federal funding to provide military recruiters, upon request, with the following information–names, addresses, and telephone listings–unless parents have advised West Milford Township Public Schools that they do not want their student's information disclosed without prior, written consent.

☐ **I allow the district to release directory information on my child.** I understand that directory information includes, but is not limited to, all of the examples listed above.

☐ **I do not allow the district to release directory information on my child.** I understand that directory information includes, but is not limited to, all of the examples listed above.

2. Photo Consent: *(select one of the three options below)*

At different times throughout the school year, West Milford Township Public Schools or school representatives, partners/vendors of West Milford Township Public Schools, and media outlets request permission to film or photograph students in our schools. They subsequently publish, broadcast, or use these materials, which often include images and depictions of students, as well as a student's work. If you consent and grant permission for your child's likeness or work to be used/featured by your school, West Milford Township Public Schools, its partners or electronic/media, please sign in the appropriate space below.

☐ **My child is allowed to be filmed and/or photographed** for use by my school, West Milford Township Public Schools, its partners and the media. I also allow my child's work product to be featured by West Milford Township Public Schools *(this will include, but is not limited to the school yearbook, programs, group and team photos, and the school's display/presentation of student created media)*.

☐ **My child is allowed to be photographed for use by my school's yearbook only**. I do not allow West Milford Township Public Schools, its partners, the media to film or photograph my child. I also do not allow my child's work product to be featured by West Milford Township Public Schools *(this will include, but is not limited to programs, group and team photos, and the school's display/presenta-tion of student created media)*.

☐ **My child is not allowed to be filmed and/or photographed** for use by my school, West Milford Township Public Schools, its partners and the media. I also do not allow my child's work product to be featured by West Milford Township Public Schools *(this will include, but is not lim-ited to the school yearbook, programs, group and team photos, and the school's display/presentation of student created media)*.

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Print Student's Full Name Grade Level Homeroom Teacher

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School Name

_____

Parent's Printed Name Parent's Signature Date

Release Forms not returned by September 12, 2025 will be considered as granting consent to the District for both Directory Information and Photo Release.

At any time throughout the year, parents may modify the consent given to West Milford Township Public Schools. Please contact your child's school to make these updates.